

Job Title:	Learning Facilitator
Post Number:	EFT 94
Hours:	37½ hours a week
Salary Scale:	£20,441 - £21,968 (depending on qualifications)
Holiday:	26 days (incl. 5 set days) f.t.e. + bank holidays
Pension:	Up to 6% match.

Main objective of the Position

Working for the Education Futures Trust, the main objective is to provide a range of high-quality outdoor learning, adventurous and environmental activities for children, young people and local residents, initially in Hastings and Rother. Part of the role will be based in school, so an ability to build positive relationships with schools and parents is essential.

The post is subject to an enhanced DBS check, as well as satisfactory references.

Job description: Learning Facilitator

Responsible to the Chief Executive.

Key Responsibilities:

1. To facilitate a range of alternative learning, adventurous and environmental activities.
2. To actively engage with participants in a professional and enabling manner, building positive and trusting relationships and maintaining appropriate boundaries at all times.
3. To design, plan and deliver a range of activities, based on the needs of individuals and groups, which will be facilitated individually or as part of a team.
4. To maintain the health and safety of all participants, including yourself, according to policies and procedures laid down by Education Futures Trust and partners, in keeping with best practice.
5. To ensure the maintenance and upkeep of resources and equipment.
6. To be familiar with and work within organisational policies and procedures, in particular: Safeguarding Policy, Safe and Positive Practice, Health and Safety, etc.

Our children. Our families. Our community.

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Patron: Baroness Stedman Scott OBE

7. To assist with developmental initiatives, in line with the EFT requirements.
8. To attend supervision and represent the EFT at other meetings and groups as required by management.
9. To plan and deliver overnight camps, trips and outings when required, both on and off site throughout the year.
10. Flexibility is essential as our activities change with the season and demand. The normal working week is 37½ hours, excluding meal breaks.
11. To regularly drive/transport children and staff to alternative learning activities offsite.
12. To complete other tasks and assume other duties as required and appropriate.

There will be elements in the role that will follow a routine, but a large percentage of the work will vary according to the needs of the service.

As this is a developing role, successful candidates will need to be prepared to adapt to meet need.

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

The Education Futures Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants for people working in posts with children and vulnerable adults will need to undertake an Enhanced Criminal Record with Barred List Check.

Person Specification: Outdoor Learning Facilitator

Essential criteria

The successful candidate will have:

- Relevant/current experience of delivering alternative provision to support the development and progression of young people.
- Relevant, recent experience of supporting those who have complex additional support needs and/or challenging behaviour arising from personal, social and emotional difficulties.
- A desire to be involved with the long-term development of other service users backed by an affinity and passion for the outdoors and active lifestyles, whatever the weather.
- Initiative and creativity to individually plan and lead sessions tailored to the needs of individuals and groups.
- Awareness of and concern for the natural environment.
- Recognised qualifications/experience in walking, climbing, biking, canoeing, kayaking, woodland, or outdoor learning.
- Knowledge of health and safety requirements in relation to alternative provision and outdoor activities, including experience of risk assessing.
- Excellent communication skills and ability to work flexibly and as part of an energetic and lively team.
- A level 3 forest school qualification or equivalent (or the willingness to undertake a qualification).
- First Aid qualification (or the willingness to undertake a qualification).
- Clean driving licence.

Personal Qualities

The successful candidate will:

1. be committed to equality of opportunity
2. be able to empathise with pupils and schools
3. have the attitude and ability to engage with children and young people
4. be able to enthuse and motivate children and other professional colleagues
5. be able to challenge effectively whilst maintaining relationships
6. have a demonstrable commitment to the success of young people
7. to demonstrate commitment to continuing professional development
8. have professional integrity and confidentiality
9. respect the ethos of the schools and organisations in which they work
10. be able to demonstrate flexibility.

Experience

The successful candidate will have experience of:

1. delivering alternative learning
2. working with children and young people
3. planning and leading activities with children, young people and adults
4. arranging group activities
5. having worked with individuals with a variety of specific needs
6. working within schools
7. working with a range of other agencies to support young people.

Skills

The successful candidate can demonstrate:

1. the ability to deliver alternative learning
2. the ability to work effectively in a team
3. creativity and innovation
4. the ability to organise their time to manage and plan effective programmes
5. the ability to write letters and reports
6. the ability to assess needs, using appropriate tools
7. regular and effective monitoring and evaluation of individuals' progress
8. good communication skills across a wide range of audiences

Knowledge

The successful candidate will demonstrate knowledge and understanding of:

1. health and safety
2. risk assessments
3. the development of children/young people
4. key behavioural issues
5. alternative learning
6. how schools operate

Other criteria

1. Level 3 qualification in Forest school or equivalent
2. To be literate and numerate (GCSE grade C)
3. Post holders should be able to drive, provide own car and travel freely
4. First aid qualification.

Desirable

- Minibus qualification (or equivalent).
- Additional qualification in outdoor learning (e.g. woodland learning, beach schools)